



**NORTH CENTRAL JURISDICTION
DISASTER RESPONSE ACADEMY
MARCH 14-17, 2012**



KOINOINA RETREAT CENTER
7768 Pilger Ave NW
South Haven, MN 55832 (off Highway 55)
1-888-801-7746

<http://koinoniaretreatcenter.org/>

Early Bird Registrations Due : February 8, 2012!
Final Registration Date : Feb 29, 2012

Let's prepare for the next round of disasters, whenever they may hit our Conferences! An **UMCOR Disaster Preparedness Academy** for the North Central Jurisdiction will take place **March 14-17, 2012** at the **Koinoina Retreat Center** (Minnesota Conference).

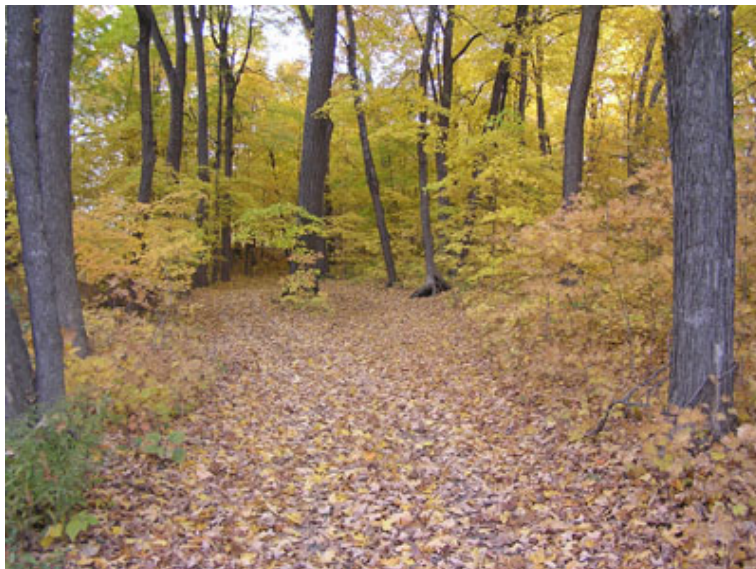
Anyone with an interest in this ministry is invited to come, learn and participate in the future disaster response of your conference. Many hands make light work!

All Conference **Disaster Response Coordinators, Directors of Connectional Ministries, and UMVIM Coordinators** or their **designated substitute** should attend.

Registration is **online** – visit www.umvimncj.org go to the Disaster Response page. Need more information? Contact Lorna Jost, umvim-ncj@brookings.net, 605-692-3390.

FYI - an UMCOR Grant for \$5000 makes us able to reduce the cost by \$30 to all who register by the early bird date!

A path to walk in the fall at the Koinoina Retreat Center – May not look quite like this in March! ☺



COURSE OPTIONS

Three suggested Class Tracks (Basic, Trainers, Experienced) *PLUS* the Children's Disaster Services Course from the Church of the Brethren have been established. You do not have to adhere to the tracks but they might be helpful in your understanding of overall Disaster Response!

Basic Track (BT) – options for beginners or refresher courses

- Disaster 101 (*1 session*)
- Ministry of Care (*1 session*)
- Connecting Neighbors (*Three sessions*)
- Disaster Case Management Overview (*1 session*)
- Children in Disaster track on Friday and Saturday (*Three 4 hour sessions+overnight simulation*)

Trainers Track (TT)

- Basic ERT (will be offered twice if enough sign up)
- Caring for the Care Giver (*2 sessions*)
- ERT - Train the Trainer (TTT) (*4 sessions*)
- ERT200 SA (*1/2 session*)
Note: those with the badge already may take basic or experienced track before TTT class starts
- Children in Disaster track is offered on Friday and Saturday (*4 sessions which includes an overnight simulation*)

Experienced Track (ExT)

- Volunteer Management (*1 session*)
- Disaster Case Management Overview (*1 session*)
- Disaster Response Coordinators (DRC), District DRC's and UMVIM Coordinators will meet for training and then together to coordinate understanding of roles (*1 session each*)
 - DRC – help in creating/updating the conference plan, roles of Disaster Response Coordinator.
 - DDRC – help in understanding roles and responsibilities of the District DRC.
 - UMVIM Coordinators- learn your role in deploying teams in a local disaster.
 - All Coordinator Groups together – work on issues, building blocks to intra- and cross-conference cooperation

Children in Disaster Track (Church of the Brethren curriculum)

- This course is self-contained and includes an overnight simulation – participants are to bring sleeping bags and air mattresses for this simulation.

UMVIM Team Leader Training (TLT) is offered Saturday AM as an option for all

Sessions for ALL:

- **Orientation** – required for all participants
- Wed. evening – **UMCOR 101** – required for all participants
- Thurs. evening – **UMCOR/UMVIM working relationship** – encouraged to attend
- Friday evening – Pat Wright (Midwest Mission Distribution Center) and Kathy Kraiza (UMCOR Sager Brown Depot) will talk on the inter-relatedness of the **Depot network**

A synopsis of courses offered is found on pages 4-6 of this document.

For more information: All courses offered by UMCOR can be found online:

<http://new.gb-gm-umc.org/umcor/work/emergencies/us/trainingprograms/>

ERT certification information: <http://new.gb-gm-umc.org/umcor/work/emergencies/us/ert/>

SCHEDULE OF EVENTS

Breakfasts at 8:00 AM
Devotions at 8:30 AM
Lunch at 12:00 noon
Dinner at 6:00 PM

Classes start 9:00 AM and 1:00 PM
15 minute Class Break at 10:30 AM
30 minute Class Break at 3:00 PM

Wednesday, March 14

10:30 AM – Registration opens.

12:00 Noon – ORIENTATION - No lunch is provided this day – bring a sack lunch! -ALL

1:00 PM –

- 1) Disaster 101 (BT)
- 2) ERT Basic Class #1 (TT)
- 3) Volunteer Management (ExT)
- 4) Ministry of Care (All Tracks)

7:00 PM – UMCOR 101 - All

Thursday, March 15

9:00 AM –

- 1) Disaster Case Management Overview (BT)
- 2) DRC (ExT) + DDRC (ExT)
- 3) Conference UMVIM Coordinators
- 4) Caring for the Care Giver (All Tracks)
- 5) ERT Basic Class #1 *continues*

1:00 PM –

- 1) ERT TTT (TT)
- 2) DRC, DDRC & UMVIM meet - *continuation*
- 3) Caring for the Care Giver *continues*

7:00 PM – UMCOR/UMVIM understanding the working relationship

Friday, March 16

9:00 AM –

- 1) Ministry of Care (All Tracks)
- 2) Connecting Neighbors (BT)
- 3) ERT Basic Class #2 (TT)
- 4) Children's Disaster Services: CDS (All Tracks)
- 5) ERT TTT *continues*

1:00 PM –

- 1) Connecting Neighbors *continues*
- 2) ERT Basic Class #2 *continues*
- 3) ERT TTT *continues*
- 4) Children's Disaster Services *continues*

7:00 PM – Depot Network relationship / CDS Track *continues* with overnight simulation

Saturday, March 17

9:00 AM –

- 1) Disaster Case Management Overview (All Tracks)
- 2) UMVIM TLT – Team Leadership Training, abbreviated course (All Tracks)
- 3) Connecting Neighbors *continues*
- 4) ERT TTT *continues* and rolls into ERT200SA at 10:00
- 5) ERT200SA (ExT) – 10:00 start – join TTT class
- 6) Children's Disaster Services *continues*

12:00 noon – closing with box lunch

COURSE SYNOPSIS – SOME TAKEN FROM UMCOR TRAINING WEBSITE

Overview of UMCOR Programs (UMCOR 101)

Who Benefits: Everyone | **Length:** 1 ½ hours | **Schedule:** As requested | **Recommended Prerequisites:** None.

Learn about UMCOR's history, mission, values, humanitarian programs, and opportunities for giving and service around the globe—the heart and hands of United Methodists. The Overview is often combined with other trainings.

UMCOR Basic Disaster Ministry (Disaster 101)

Who Benefits: Everyone | **Length:** 6 Hours | **Schedule:** As requested | **Recommended Prerequisites:** None. This module should be considered to be a prerequisite for many other courses.

Basic Disaster Ministry is an introduction for all people interested in the unique and important role the faith community plays in disaster readiness and response in the United States. Participants learn about disasters, traditional responses to a disaster and how the faith-based response is different, how to prepare for a disaster, and ways to get involved after disaster strikes. The module provides a vision of disaster response that includes emotional and spiritual care as well as physical rebuilding to assist in long-term recovery of those in need and addresses the unmet needs of all survivors, particularly people who were vulnerable before a disaster

Early Response Team: ERT Basic

Who Benefits: members of the local churches | **Length:** 8 Hours Minimum | **Schedule:** Upon request | **Recommended Prerequisites:** None

The mission of an early response team is to provide a caring presence in the aftermath of a disaster, under very specific guidelines that enable a team to be productive and caring while causing no further harm or being a burden to the affected community. Classes are taught by “authorized” UMCOR trainers, and team members are given ID badges as evidence of training. Topics covered in the class include the who, what, when, where and how of doing ministry, as well as hands on experience in the specific tasks that early responders are expected to accomplish. Recertification classes for Early Response Team Members are also available.

Early Response Team, Train-the-Trainer : ERT TTT

Who Benefits: United Methodist Conferences | **Length:** 16 Hours Minimum | **Schedule:** Upon request | **Required Prerequisites:** 1) the Instructor has served on an Early Response Team; 2) has completed the basic class; 3) is recommended by their conference as an ERT Trainer; and 4) passes a background check.

All Early Response Team classes are taught by UMCOR-trained and authorized instructors. This program prepares those Instructors for volunteer ERT training within their United Methodist Conference. This class has a maximum of 12 participants at a time and requires a minimum of 16 hours. Once trained, potential ERT Trainers will be evaluated in a class setting. ERT Trainers become certified after successful completion of the UMCOR ERT Trainer Evaluation

Environmental Stewardship and Disaster Response : Creation Care

Who Benefits: everyone | **Length:** 3 Hours | **Schedule:** Upon request | **Recommended Prerequisites:** none

If "the earth is the Lord's," then what is the Christian's responsibility to care for God's creation? In this class, we consider ways our lives impact the earth, how we can live sustainably, and understand the severity of weather events.

Disaster Case Management Overview: touches on aspects of the Basic Course

Who Benefits: Everyone who will be serving as disaster case managers and their supervisors | **Basic Course Length:** 2 Days (14 hours) | **Schedule:** Upon request | **Recommended Prerequisites:** Basic Disaster Ministry (Disaster 101)

Disaster Case Management is a two-day, in-depth course designed to prepare caring helpers for their work in guiding survivors through to their recovery. UMCOR's model for disaster case management is a holistic approach, which incorporates the unique perspective of the faith community with an understanding of the emotional, spiritual and physical impact of the disaster on survivors. The course teaches how to identify and address unmet recovery needs of all survivors, particularly people who were vulnerable before a disaster. UMCOR's Disaster Case Management Trainings are consistent with relevant standards of practice.

Connecting Neighbors Leadership Training Program (Local Church Readiness Training)

Who Benefits: Conference disaster committee members, others from a conference who have time and interest in helping local churches create disaster ministries | **Length** 2 days | **Schedule:** Upon request | **Recommended Prerequisites:** UMCOR Overview; Basic Disaster Ministry (Disaster 101)

This is a Train-the-Trainer Program designed to teach conference representatives how to help local churches develop a disaster ministry. Churches can better provide a caring Christian response to local disasters if they have prepared their church families and facility before disaster occurs. Connecting Neighbors addresses the faith community's responsibility in disaster readiness and response and suggests tools to meet individual and community needs. Leaders are taught how to present the Connecting Neighbors program, how to connect the church to outside resources and to the community's emergency plans; where the church fits in and how the church can help the community at large. Participants are given all the tools necessary to present a meaningful program to local churches and to assist the local congregation in developing a disaster ministry.

Spiritual and Emotional Care: Calming After the Storm, Ministry of Caring

Who Benefits: Clergy, Spiritual Care Providers | **Length:** 4-6 hours | **Schedule:** Upon request | **Recommended Prerequisites:** None

"Calming After the Storm" and "The Ministry of Caring" are four- and six-hour workshops that offer practical information and ideas to help people facing the unique emotional and spiritual challenges that accompany disaster.

Spiritual and Emotional Care: Care for the Care-Giver

Who Benefits: Disaster Response Leadership, Clergy, Spiritual Care Providers, Supervisors | **Length:** 6 hours | **Schedule:** Upon request | **Recommended Prerequisites:** None

This course provides participants with skills to recognize the signs of stress and burnout and suggestions on ways to cope with these realities.

Hosting / Managing Volunteers Overview: Volunteer Management

Who Benefits: Churches and others who provide volunteer housing and support | **Length:** 4 Hours | **Schedule:** Upon request | **Recommended Prerequisites:** None

Volunteers play a critical role in any disaster recovery effort. The local church and community can provide hospitality and meaningful service by hosting volunteers in disaster response and recovery efforts. Participants learn how to manage volunteers so those volunteers can contribute effectively and find great personal rewards through their work. This workshop will help prepare you for providing volunteer housing, food, transportation, recreation, and affirmation.

Children's Disaster Services (Church of the Brethren): CDS <<http://www.brethren.org/cds/>>

Who Benefits: Children who find themselves in the midst of a disaster | **Length:** 12 Hours + overnight simulation | **Schedule:** Upon request | **Extra Cost: \$15.00** | please review the CDS website as a background check and recommendation will be required for fulfill the coursework.

Volunteers arrive to a disaster location with a "Kit of Comfort" containing carefully selected toys that promote imaginative play. Volunteers give children individualized attention and encourage them to express themselves, thereby starting the healing process. Although many volunteers are motivated by faith, CDS' training is open to anyone over 18 years old. CDS provides respite, education and individualized consultation for parents about their child's unique emotional needs after a disaster. Through consultation or workshops specifically tailored to each situation, CDS also works with parents,

community agencies, schools or others to help them understand and meet the special needs of children during or after a disaster.

ERT200 Site Assessment : ERT200SA

Length: 2 Hours | UMCOR's Basic Early Response Team (ERT) training is a comprehensive course resulting in credentialing. Many volunteers choose to continue training in order to further develop their skills and knowledge. This 200 Series of classes should provide trained Early Response Team members with supplementary tools and technical information in order to strengthen their capacity for safe and effective disaster response as caring members of the community of faith. **ERT 210: Damage**

Assessment: Participants will learn how to assess the physical damage to a disaster-affected residence in order to plan and prepare for the Early Response Team to safely access and secure the property from further damage. **Objectives:** Participants will

1. Learn how to identify structural problems that impact ERT safety and effectiveness.
2. Identify tools for damage assessment.
3. Learn how to sensitively and respectfully discuss how to deal with personal property.

UMVIM Team Leadership: UMVIM-NCJ < www.umvimncj.org>

Who Benefits: Churches, conferences, districts by increasing the number of trained leaders available|

Length: 4 Hours | **Schedule:** Upon request | **Recommended Prerequisites:** Participated on an UMVIM team | **Extra Cost:** \$20.00 for Team Leader Handbook

The nuts and bolts of leading a team - whether in the United States or international and whether to a disaster site, construction site, medical team, etc, - there are components to team leadership that are included in all these types of teams. Have you been on an UMVIM trip? Do you feel called to work in this ministry of service and mission? Would your pastor endorse you as a leader? This half day course will touch on many aspects of team leadership - where to find projects, costs, cultural understanding, communication with the host site and coordinator, what constitutes an UMVIM team, accountability of project and team funds, intentionally including spaces for spiritual growth, etc. **The handbook**, including cd, was prepared by Mission Volunteers, GBGM.

COST BREAKDOWN

MEALS: 9 meals provided starting with Wed. dinner and ending with Sat. sack lunch

ROOMS: 3 nights stay

TOTAL: \$185.00

Early Bird Price = \$155.00, UMCOR grant allows this

Additional Costs:

- UMVIM Leadership Handbook: \$25 per manual
- Children's Disaster Services Course : \$15.00 extra per person

REGISTRATION / PAYMENT

Register online. Pay by Credit Card (paypal) or check. **Make check out** to UMVIM-NCJ and mail to Lorna Jost, 910 4th St., Suite D, Brookings, SD 57006.

Need more information or clarification? Contact:

Lorna Jost / 910 4th St, Suite D / Brookings, S 57006 / 605-692-3390 / umvim-ncj@brookings.net

THIS EVENT IS UNDERWRITTEN IN PART BY A GRANT FROM UMCOR: DOMESTIC DISASTER RESPONSE TO THE NORTH CENTRAL JURISDICTION FOR DISASTER RESPONSE PREPAREDNESS!

THANK YOU UMCOR!