

Greetings!

I would like to invite you to take part as an exhibitor/vendor at the Arkansas Annual Conference event, which will take place June 6-9,2010 at Summit Arena and the Hot Springs Convention Center in Hot Springs Arkansas. An exhibitor/vendor application is enclosed.

Over 1200 representatives from local churches and United Methodist-related institutions will be present. This is an opportunity for you to share your ministry/organization or showcase your specialized materials.

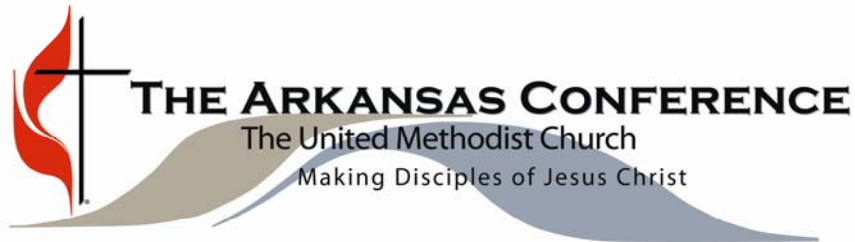
You may email, mail or fax your application to:

Arkansas Conference Ministries
Attn: AC Exhibit Coordinator
800 Daisy Bates Drive
Little Rock, AR 72202
501.324.8018 fax
mtaylor@arumc.org email

If you have questions or need additional information please feel free to contact me at the numbers below. I look forward to receiving your application!

Yours in Christ,

Martha S. Taylor
mtaylor@arumc.org
501.324.8005 324-8005



“Imagine: Transforming the World Together”

**Arkansas Annual Conference
Display Space Information Packet
June 6-9, 2010
Hot Springs Convention Center**

**SUBMIT COMPLETED APPLICATION TO
Arkansas Conference Ministries**

By MAIL & HAND DELIVERY:
Arkansas Conference Ministries
Attn: Annual Conference Exhibit Coordinator
800 Daisy Bates Drive, Little Rock, AR 72202
Fax: (501) 324-8018 | Email: mtaylor@arumc.org

IMPORTANT DATES & DEADLINES

- May 14** • Early Bird Deadline
- May 28** • Display Space Deadline (including booth payment)
- June 6** • Exhibitors set up begins at 9 am
- June 6** • Conference opens at 4 pm
- June 9** • Conference concludes at 1 pm

QUESTIONS?

Exhibit Coordinator:
Martha Taylor • (501) 324-8005 • mtaylor@arumc.org
Website: www.arumc.org/AC

**Arkansas Annual Conference
Display Space Application**

Exhibit/Church/Company Name: _____

Primary Contact Name*: _____

Mailing Address: _____

City _____ State _____ Zip _____

Day Phone: _____ Evening Phone: _____

Cell Phone: _____ Fax: _____

Email: _____ Website: _____

Exhibit/Vendors with websites will be listed on the ARUMC.org website; those without websites will have their exhibit/company listed.

*If you are sharing a table with another exhibitor/vendor, please list name of other exhibitor/vendor:

Please include a brief description of display including any products to be sold/exhibited:

Display Space Details

- Display space consists of a one (1) 8-ft. table and two chairs.
- Exhibitors may reserve up to two (2) tables. *Exceptions:* Church of the Year Award Recipients may reserve up to four (4) tables and Cokesbury
- Vendors are responsible for providing their own tablecloths.
- There is a \$30 charge per outlet for exhibits requiring electricity.

Select appropriate vendor category and number of required tables.

Vendor Categories & Pricing

A	Arkansas Conference Local Churches, committees, boards and districts	No charge
B	United Methodist Institutions include general agencies, UM-related institutions, Cokesbury, UM and related seminaries and colleges	\$40 per table
C	Non-United Methodist organizations and vendors	\$60 per table

Vendor Category:	Cost:	# of Requested Tables Total:		
_____ A	NC	_____	=	_____
_____ B	\$40.00	_____	=	_____
_____ C	\$60.00	_____	=	_____

If you require electricity for your exhibit, complete information below:

Electrical Hook-up:	\$35 per outlet	_____	=	_____
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Payment Information

Make checks payable to **Arkansas Conference**. Mail payment with completed exhibitor/vendor application to: Arkansas Conference Ministries, Attn: Exhibit Coordinator, 800 Daisy Bates Drive, Little Rock, AR 72202.